

Sample interview transcript

Below is a sample transcript of a fictional interview. Your transcript needs to include the information at the top (interviewer/respondent/location/time/date/topic) and it needs to be a transcript of the conversation – meaning everything that was said needs to be written down.

Interviewer: Ms. Gossling

Respondent/interviewee: Mrs. X *(Names should be kept confidential unless interviewees have given consent they will be identified. Or you can use a proxy name)*

Location: Mrs. X's Classroom,

Time/Date: 2:30 p.m. September 6, 2013

Topic: Coaching netball at a public high school in Perth, Western Australia

BEGIN TRANSCRIPT:

Ms. Gossling: Blah blah blah blah (both laugh)

Ms Gossling: Blah blah blah blah blah ?

Mrs. X: blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah (smiles)

Ms. Gossling: Blah blah blah blah blah blah?

Mrs. X: Blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah blah
blah
blah

Ms. GOSSLING: blah blah blah blah blah blah blah blah blah blah?

Mrs. X: blah blah blah blah blah blah blah blah blah blah blah blah blah blah (laughs)

Ms. Gossling: Thank you for your time today. I hope your team wins the final!

Ms.X: Me too! (both laugh).

End of sample excerpt.